

Sunset at Sunset Meeting
August 14, 2008

Present: Marci, Ann, Carol, Karen, Judy Ballweg

1. Carol presented Donna's report—see attached.
2. Judy Ballweg – Antique cars are a no go at this point. Waterway Arts will come back with the number of people exhibiting. Carol requested a list of participants no later than September 15. Judy distributed the flyer Karen developed for the photo contest. Judy will recruit three judges for the contest. Cost of planetarium shows was discussed. The committee suggested that half price shows be offered on the date of the event. No show should be ongoing during the period from 1-2 o'clock when the Marine Band is playing.
3. No new info from Marie Munn or Joe Santavicca.
4. Karen suggested designating an area for trucks and buses for vendors and the Marine Band. She will develop a parking pass which they will need to present the day of the event.
5. Boat Show – Carol presented Mike Williams report – see attached. Vendors for boats, golf carts and mopeds will pay the vendor fee and 1% of any sales. Golf cart vendors who provide a cart for committee use will have space fee waived.
6. Exhibitor/Vendor Report from Bev – presented by Carol – see attached.
7. Marci – Treasurer's Report--\$11,789.41 in account. Sarah George to let us know when check is cut.
8. Marci – Community Service – 36 organizations have been invited. Positive response to being able to sell things. Shirts – will be white, committee logo on front, picture of bridge on back. Suggest that the town provide information at the welcome booth. Karen offered to format the flyer.
9. Karen – Marines are coming by bus from Jacksonville and will arrive between 10 and 10:30. Minimum stage size is 30 x 30, ideally 40 x 40. Also need a podium and microphone for the narrator. Will eat lunch before they perform; need two changing rooms
Karen provided information on sound systems and will follow up. Discussion on budget for tents and sound system ensued. Karen and Carol will negotiate with sound and tent companies. Postcards are being printed.
Flyer finalization and distribution – Karen is working on these along with prices on printing. Volunteers are needed for flyer distribution. Karen will ask Sarah to request ads from the Beacon in return for exhibit space.
10. Ann reported progress on door prizes and contacts for sponsors. Current sponsors are Dock Street, ATMC and Pelican Books. Door prizes are listed.
11. Carol reported that confirmed food vendors are Bart's Barbecue, Sunset Slush and St. Luke's Lutheran Church. Other food vendors are pending.
12. Marci suggested asking the VFW or American Legion to provide lunch for the Marines.